

Comprehensive School Safety Plan

EdCode 32280



SOAR HIGH SCHOOL

Lancaster

Antelope Valley Union High School District

Wendi Johnston, Principal

3041 West Avenue K

Lancaster, CA 93536

661-722-6509

www.soarhs.org

AV College has recently adopted the Emergency Operations Plan created and copyrighted by West Coast Consulting Group, Inc. SOAR High School is part of that plan and has participated in incident command training to prepare for potential emergencies. The Emergency Operations Plan is an over 200 page document that outlines what stakeholders will do in the case of a real emergency. A copy of this plan is located in the SOAR Principal's Office and is referenced through this safety plan.

Date of Review: 10/7/2022

SOAR HIGH SCHOOL

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SCHOOL SAFETY COMMITTEE MEMBERS

SOAR

School Safety Committee Members

Individual	Title
Wendi Johnston	Principal
Rika Moya	Counselor
Jaylene Schaeffer	Secretary
Sarah Ramos	Data Tech/Registrar
Jill Zimmerman	AVC Dean
David Pine	AVC Sheriff Deputy
Maria Galindo	Pupil Services Technician

SCHOOL SITE COUNCIL REVIEW & APPROVAL

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Wendi Johnston	X				
Keisha Como			X		
Jenny Agnew		X			
Katy Nelsen		X			
Stephanie Franklin		X			
Angela Forbes		X			
Andrew Arreola					X
Victoria Ogunmakinwa					X
Anthony Rivera Estrada					X
Jeanne Bendickson				X	
Gary Graves				X	
Pamela Perry				X	
Numbers of members of each category	1	4	1	3	3

This Comprehensive School Safety Plan was adopted by the School Site Council at a public meeting on: 10/7/2022

Attested:

Signature of School Principal

Date

Signature of SSC chairperson

Date

A.V.U.H.S.D. DISASTER/INCIDENT REFERENCE SHEET



ANTELOPE VALLEY UNION
HIGH SCHOOL DISTRICT

THE LOCATION OF THE CLOSEST FIRE EXTINGUISHER IS: SA - SOAR Administration

Antelope Valley Union High School District Disaster/Incident Reference Sheet

AVUHSD 44811 N. Sierra Highway, Lancaster, CA 93534 (661) 948-7655. Superintendent – Ext. 225; Educational Services – Ext. 230; Business Services – Ext. 218; Personnel – Ext. 216; Risk Management – Ext. 292; Student Support – 729-2321; Maintenance/Facilities – Ext. 290; Transportation 945-3621; AVAE 942-3042; AVHS 948-8552; DWM 948-7555; DWW 943-2091; HHS 538-0304; LnHS 726-7649; LHS 944-5209; PHS 273-3181; PxHS North 729-3936; PxHS South 274-9260; PKHS 533-900; QHHS 718-3100; RRP 944-6510; ROP 575-1000.; EHS 236-0244; AAV 943-2091; SOAR High School 722-6509

AVC Emergency Numbers - Campus Security (on-campus) – 4444 **Non-emergency Numbers** - Campus Security – 6399

Medical, Fire, Police – 9 + 911

Facilities and Maintenance – 6480

AVC Operator – 0

SOAR Front Office - 1546

Emergency Phone Numbers (9-9-1-1): Lancaster Police 948-8466; Palmdale Sheriff 267-4300; Fire 948-2631

Operator “0” or emergency “4444”

Campus Security ext. 4444 or 6399

Principal ext. 6781

Lockdown: Please keep in mind that there are times when a decision to evacuate may actually put students and staff in harms way. If the situation dictates that it is best for students to remain locked down in their classrooms, a **Lockdown** will be called an immediate lock down will occur. All doors are to be immediately locked and students who are outside are to come indoors. If a fire alarm is sounding and you hear a verbal/PA command for a **Lockdown**, obey the verbal/PA commands. During a **Lockdown** remain in the locked room until directed to leave by the police or school/staff administration.

General Information: Always call **Campus Security (0 and/or 4444)** or one of the numbers listed above. Clearly identify your exact location. If safe, remain on the line and do not hang up. Keep other lines clear for emergency calls. Your school site may well be a crime scene and everyone needs to take steps to preserve the evidence and to identify potential witnesses. Gather roll sheets or other class records for student accountability. Consider the impact on students and your peers. Anticipate the involvement of the school psychologist or district procedures for releasing students. There have been situations where attempted kidnappings have occurred during earthquakes and other disasters.

Armed Student in Class: Do not confront the student! Wait for the Campus Security. Do not attempt to retrieve the weapon! Do not restrain or discipline the student! STAY CALM! Wait for the Police.

Accidents: If an accident happens near campus, or if a student or staff member is seriously injured call the Switchboard. Identify your exact location. Remain calm and respond to the situation.

DISASTER PROCEDURES

EARTHQUAKE

1. When the earth begins shaking, remember to DROP, COVER, and HOLD ON.
2. During an earthquake, remain calm and quickly follow the steps outlined below.
3. If indoors during an earthquake:
 - a. DROP to a position under a sturdy table or desk or, if there is no table or desk nearby, sit on the floor against an interior wall away from windows, bookcases, shelves, and heavy equipment.
 - b. COVER your eyes by pressing your face against your arm.
 - c. HOLD ON to a table, desk, or chair leg if one is near you to help brace yourself. Expect the table, desk, or chair to move.
4. If outdoors during an earthquake:
 - a. Move quickly away from buildings, trees, utility poles and power lines, and other structures.
 - b. DROP to the ground in a clear area.
5. After the shaking stops, evaluate the situation. If emergency help is necessary, call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399**. Expect aftershocks and react to them by following the same procedures as you did for the initial earthquake.
6. Coordinate with your supervisor and begin turning off all potentially hazardous equipment such as gas and electric appliances.
7. Evacuate the building by quickly walking to the nearest exit and alert people as you go. Be aware of structural damage and help both the disabled and the injured. **DO NOT USE ELEVATORS**.
8. Proceed to the designated parking lot for your building. Keep walkways clear for emergency vehicles. **Refer to the Area Evacuation Map to determine your designated parking lot.**
9. Additional information is available on the Emergency Broadcast System (EBS) which, for Los Angeles County, is comprised of the regular AM and FM radio frequencies including:

XTRA 610 AM KCLK 93.5 FM

KNX 1070 AM KKZQ 100.1 FM

KAVC 1340 AM KTPI 103.1 FM

KWJL (news/talk) 1380 AM, Lancaster KOSS (Oasis) 105.5 FM

KUTY (Spanish–LaMera Mera) 1470 AM, Palmdale KGMX 106.3 FM

KCEL (Spanish–Radio Lazer) 106.9 FM

Additionally, AVC maintains an emergency message extension where employees can obtain recorded information related to campus closures or other emergency situations. The number is (661) 722-6600. One other possible means the College may employ to post messages is the “Campus Announcements” section of myAVC on the College Web site: www.avc.edu.

10. **Do not return to the building until told to do so.**

FIRE/EXPLOSION

1. Know the location of fire extinguishers in your area and know how to use them.
2. Drop and roll if you and /or your clothes catch on fire.
3. Immediately call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399**. Give your name and describe the location and size of the fire.
4. If necessary, or if directed to do so by campus security personnel, activate the building alarm.
5. On large fires that are not immediately controllable, or after using the fire extinguisher, close all doors to confine the fire and reduce oxygen-but do not lock them.
6. Proceed to the designated parking lot for your building. Keep walkways clear for emergency vehicles. **Refer to the Area Evacuation Map to determine your designated parking lot.**
7. **Do not return to the building until told to do so.**

LOCKDOWN

Refer to AVC's Emergency Operation's Plan – page 10
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ACTIVE SHOOTER

Refer to AVC's Emergency Operation's Plan – page 98
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HOSTAGE

Do not use words such as “hostage”, “captives”, or “negotiate”. Stay Calm, No Confrontation, No Challenges, No Heroics.

1. IF A CLASSROOM IS TAKEN HOSTAGE: Obey the suspect's commands. Don't argue or fight. Go into a rest mode. Be passive. Tend to display more restful, sleepy behavior as opposed to being active, Try to calm the suspect and listen to complaints or demands, Once again, do not use words such as “hostage”, “captives”, or “negotiate”.
2. Keep the students calm and don't allow them to agitate the suspect. Ask permission of the suspect in all matters. Make an effort to establish rapport with suspect. Provide your first name. Find out his/her first name and use first names, including the student's first name, throughout the conversation. If you do not know first names, refer to the hostage(s) as boys, girls, men, women, or students. This will help personalize hostage(s) as people rather than objects. Encourage suspect to release everyone. KEEP ALL RADIOS, TELEVISION SETS, AND COMPUTERS TURNED OFF. If possible and without increasing risk to yourself, minimize any possibility that the suspect can hear or see “NEWS REPORTS.” This could escalate the situation and keeping these devices off may help the situation. Be calm and patient and wait for help.
3. Keep in mind that the average hostage incident lasts approximately six (6) to eight (8) hours and the average barricade incident last approximately three (3) hours. “TIME IS ON YOUR SIDE.” Based on the situation and the age of the suspect, anticipate at the point of rescue that all “possible suspects” in the room will be handcuffed by the police department. The police will then make a positive identification of the suspect and release the victims. Anticipate a LOCK DOWN to protect student and staff members in their classrooms/offices.

BOMB THREAT

Refer to AVC's Emergency Operations Plan – page 101 in addition to the information below.
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1. Any person receiving a phone call that an explosive device has been placed on campus should ask the caller the following questions and write down the answers:
 - a. When is the bomb going to explode?
 - b. Where is the bomb located?
 - c. What kind of bomb is it?
 - d. What does it look like?
 - e. Why did you place the bomb?
 - f. What is your name? **Many times, the caller wants recognition for himself / herself or his/ her organization and will provide this and other useful information.**
 - g. Who do you represent?
2. Keep talking to the caller as long as possible while you write down the following:
 - a. Time of call.
 - b. Estimated age and gender of caller.
 - c. Speech pattern or accent of caller.
 - d. Emotional state of caller.
 - e. Background noises of caller's location.
3. Immediately call campus security at **ext. 4444 or 6399** from the nearest land line telephone **or use a campus pay phone and dial *80** and supply them with the information outlined above. **Do not use a cell phone or 2-way radio to make the call.** Report to your supervisor as soon as it is practical to do so.
4. If the bomb threat or suspicious object is received by mail, do not further handle the letter, envelope, or package. Immediately proceed to the nearest land line telephone and call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80. Do not use a cell phone or 2-way radio to make the call.** Report to your supervisor as soon as it is practical to do so.
5. If you see a suspicious object on campus that could contain or be an explosive device, **do not handle the object.** Immediately proceed to the nearest land line telephone and call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80. Do not use a cell phone or 2-way radio to make the call.** Report to your supervisor as soon as it is practical to do so.
6. Campus security personnel will conduct a detailed bomb search. Employees in the area(s) affected may be

requested to make a brief inspection of their area(s) for out of place or suspicious objects that could contain or be an explosive device. **Do not touch the object and remember to turn off cell phones and 2-way radios BEFORE beginning the inspection.**

7. Campus security will assess the situation and determine if evacuation procedures are warranted.
8. If an evacuation is ordered, walk quickly to the nearest marked exit and, once outside, proceed to the **OUTERMOST AREA** of the designated parking lot for your building. **Refer to the Area Evacuation Map to determine your designated parking lot.**
9. An emergency command post will be set up a minimum of 300 feet from the emergency site. Keep clear of the command post unless you have important information to report.
10. **Do not return to the building until told to do so.**

SUICIDE THREAT

Teen suicide is a problem of alarming proportions. An estimated half million teenagers in the United States attempt suicide every year -- and about 5,000 succeed.

WHAT YOU CAN DO?

Recognize the warning signs of suicide.

The following is a list of behaviors that, when considered collectively, suggest a child is feeling distress and possibly has a desire to kill himself. Keep in mind that a child who displays one or even a number of the behaviors is not necessarily suicidal. They do suggest, however, that the child might be depressed and in need of emotional support.

- An oral comment or written note indicating a desire to die
- A previous suicidal attempt
- Statements of hopelessness
- Compositions or artwork involving death
- Increased absenteeism from school
- Unexplained decline in academic performance
- Dramatic personality changes
- Risky or reckless behavior
- Withdrawal from family, friends or activities
- Giving away his favorite possessions to friends or family
- Unusual neglect of his physical appearance
- Frequent physical complaints such as stomachaches or headaches
- Self-inflicted injuries such as cuts, scratches or burns

What should you do if a student tells you that they are suicidal?

Take every threat seriously. A threat of suicide, even when made by a teenager, even when said in jest, can be a desperate cry for help. We cannot take the risk of not responding to that threat.

Ignoring or trivializing a child's threat when he is feeling distressed will only intensify his desperation.

Respond in a caring, compassionate manner. If one of your students has communicated, orally or in writing, his desire to die, take him aside as soon as possible and talk with him.

If necessary, find someone to take over your class. Ask him what he meant when he wrote or said that. Encourage him to speak about what is upsetting him by listening attentively without criticizing him or even offering advice.

Respond in a sympathetic, soothing manner and help him feel that he has been understood even if his feelings seem trivial to you. If he perceives a problem as serious, then it is serious -- to him. Let him know that you have an obligation to inform the school Administration.

Contact the counselor/admin. If one of your students is very distressed and has expressed feelings of wanting to harm himself, it is essential that you notify the counselor/admin immediately.

MEDICAL & FIRST AID

1. In case a serious injury or illness occurs on campus, immediately call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399**. Give the campus location of the injured or ill person, describe the nature of the medical problem and provide your name.
2. Quickly perform these six steps if your first aid training is current:
 - a. Ask the injured or ill person “Are you okay?” and “What is wrong?”
 - b. Call campus security or send someone to call campus security.
 - c. Tell the person you are first aid trained and ask “May I help you?”
 - d. Check airway, breathing, and circulation.
 - e. Treat the injured or ill person to the level of care within your scope of training.
 - f. Remain with the injured or ill person until help arrives.

NOTE: The public telephone directory contains specific first aid instructions.

3. If you have not been trained in first aid or if your first aid training is not current, call campus security and continue to aid the injured or ill person until help arrives by the following three steps:
 - a. If possible, determine extent of injury or probable cause of illness without moving the person.
 - b. Protect from all disturbance, reassure the person, and do not move him or her unless absolutely necessary.
 - c. Look for emergency medical tags and bracelets, question witnesses, and give all information to campus security.
4. Campus security personnel will contact outside medical response services as necessary.
5. In case of a minor injury or illness, provide first aid care. Use the first aid materials that are available in the nearest department office.

BUILDING EVACUATION

1. Prior to any emergency, familiarize yourself with the evacuation route from your building and your building's evacuation assembly area by referring to the Area Evacuation Map.
2. Be aware of all marked exits from your area and building.
3. **When you hear the evacuation alarm—leave the building immediately**
4. Do not use elevators.
5. To activate the building alarm, pull the handle on one of the red fire alarm boxes.
6. When the building evacuation alarm is sounded or when you are ordered to leave by campus security personnel or college staff, walk quickly to the nearest marked exit and ask others to do the same.
7. Once outside, proceed to the designated parking lot for your building. Keep walkways clear for emergency vehicles. **Refer to the Area Evacuation Map to determine your designated parking lot.**
8. Remain in your designated assembly area until your Instructor, supervisor, or sponsor determines that all of the people in the class, office, or other function have evacuated or if one or more people may not have left the building. The Instructor, supervisor, or sponsor will report this information up the chain of command so that rescue personnel can begin searching for the missing at their last known location.
9. To the best of your ability, and without re-entering the building, assist campus emergency response personnel or college staff in their attempt to determine that everyone has evacuated safely.
10. An emergency command post may be set up near the emergency site. Keep clear of the command post unless you have important information to report.
11. **Do not return to the building until told to do so.**

HAZARDOUS MATERIALS INCIDENT/EXPOSURE

1. Report any campus spillage or release of a dangerous chemical or substance immediately to campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399**. Report the incident to your supervisor.
2. When reporting, be as specific as you can about the nature of the involved material and the location and approximate size of the spill or release. Campus security personnel will contact the on-campus hazardous material personnel via the Maintenance Department (extension 6480). The hazardous material personnel will evaluate the spill or release and either properly contain it or clean it up or contact any necessary specialized authorities and /or outside clean up personnel.
3. Vacate the affected area at once and seal it off to prevent further contamination of others.
4. If you have come into contact with the spilled material or vapor emanating from it, you must avoid further contact, remain in the vicinity so that you do not spread the contaminant and you are readily available in the area to be helped, and notify campus security personnel of your contact with the contaminant.
5. If a room or an entire building is involved and either the building evacuation alarm is sounded or you are ordered to leave by campus security personnel, or college staff, evacuate the room or building by quickly walking to the nearest exit. Leave the elevators for the disabled and assist them as necessary.
6. Proceed to the designated parking lot for your building. Keep walkways clear for emergency vehicles. **Refer to the Area Evacuation Map to determine your designated parking lot.**
7. **Do not return to the building until told to do so.**

VIOLENT OR CRIMINAL BEHAVIOR

Report all crimes and suspicious situations to campus security at ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399.

1. Assist in making the campus a safe place by being alert to suspicious situations and by reporting them as outlined below.

Do not take any unnecessary chances

2. If you are the victim or are involved in any on-campus violation of the law such as assault, robbery, theft, unwanted sexual behavior, etc.:

Call campus security as soon as possible and supply them with the following information:

- a. Nature of the incident.
 - b. Campus location of incident.
 - c. Description of person(s) involved.
 - d. Description of property involved.
 - e. Your name.
 - f. Your current location.
 - g. Your contact telephone number.
 - h. Any injuries including how many and extent of injury (if known).
3. If you witness an on-campus violation of the law, immediately call campus security and give them the information outlined in number 2 above.
 4. Report to your departmental office anyone loitering or soliciting on campus. These people may be asked to leave if they do not have permission or a proper reason for being on campus. Call campus security if they refuse to leave when asked.
 5. Call campus security for an escort to and from class or your workstation if you are concerned about your safety.
 6. If in a room or building and you hear gunfire, lock your door(s) from the inside if the door(s) can be locked, call campus security to describe what you heard and give them your building name and room number, turn off room lights (whether day or night), and then take shelter so that you are not visible through a window to anyone outside of the window.
 7. Remain sheltered in place until campus security notifies you to take other action.

EXPLOSION, AIRCRAFT CRASH OR SIMILAR INCIDENT

If a volatile incident such as an explosion or aircraft crash occurs on campus and adversely affects your room or building, take the following actions:

1. Guard yourself against secondary explosions by immediately taking cover under a table or a desk that will provide protection against breaking glass and falling debris. Close your eyes and cover your ears with your hands.
2. After the concussion of the explosion or crash has subsided, call campus security at **ext. 4444 or 6399** or use a campus pay phone and dial ***80** or use a cell phone and dial **(661) 722-6399**. Give your name and describe the location and nature of the emergency.
3. Activate the building alarm if necessary or if directed to do so by campus security personnel or college staff.
4. Evacuate the immediate area of the explosion or crash and notify your supervisor.
5. Do not touch or move any potentially volatile or suspicious object.
6. Help others, including the injured and the disabled, to evacuate the area. Remember that you can write a note to alert deaf or hard of hearing people to evacuate the area.
7. Proceed to the designated parking lot for your building. Keep walkways clear for emergency vehicles. **Refer to the Area Evacuation Map to determine your designated parking lot.**
8. An emergency command post may be set up near the emergency site. Keep clear of the command post unless you have important information to report.
9. **Do not return to the room or building until told to do so.**

UTILITY FAILURE

1. If a major utility failure occurs (such as an electrical outage) during regular working hours, immediately call the Maintenance Department at (661) 722-6300, ext. 6480.
2. If there is potential danger to the building occupants or if the utility failure occurs after hours or on a weekend or holiday, call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399.**
3. If an evacuation is ordered by campus security personnel or college staff, walk quickly to the nearest marked exit and ask others to do the same.
4. Once outside, proceed to the designated parking lot for your building. Keep walkways clear for emergency vehicles. **Refer to the Area Evacuation Map to determine your designated parking lot.**
5. Without re-entering the building, assist campus security personnel or college staff in their attempt to determine that everyone has evacuated safely.
6. An emergency command post will be set-up near the emergency site. Keep clear of the command post unless you have important information to report.
7. **Do not return to the building until told to do so.**

ADDITIONAL INFORMATION AND PROCEDURES

Electrical /Light Failure: All major campus buildings have an emergency light system that will provide enough illumination in corridors and stairs for safe exiting. It may also be advisable for your department to have some flashlights available.

Elevator Failure: All campus elevators have emergency alarms. If you discover an elevator failure, call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399.** Do not attempt to open elevator doors.

Plumbing Failure / Flooding: Cease using all electrical equipment, vacate the area, and call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399.**

Serious Gas Leak: Cease all operations, immediately vacate the area, and call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399.**

Ventilation: If smoke or the odor of burning materials comes from the ventilation system, call campus security at **ext. 4444 or 6399 or use a campus pay phone and dial *80 or use a cell phone and dial (661) 722-6399.**

EVACUATION OF DISABLED

If there is an emergency that affects occupants of wheelchairs and other disabled persons, the following evacuation procedures should be adhered to:

1. All persons shall move toward the nearest marked exit. Remember the following:
 - a. Do not use elevators.
 - b. When a wheelchair occupant or other person with mobility impairment reaches an obstruction, such as a staircase, he /she should request help from others in the area. Yellow Evac-Chairs are located near the top of each stairwell and are to be used in assisting mobility-impaired persons down the stairs.
 - c. If help is not immediately available, the wheelchair occupant or other person with mobility impairment should stay in the area in front of the elevator or on the exit stairwells. He /she should continue to call for help until rescued.

Rescue personnel, campus security personnel, or the emergency response team will first check elevator lobby areas and exit stairwells for trapped persons. Once they have evacuated any trapped persons, they will then check restrooms, classrooms, offices, and all common use areas. They will flash lights in addition to doing visual and verbal checks to alert deaf / hard of hearing persons.

2. Assist a hearing impaired person in an emergency as follows:
 - a. FLASH LIGHTS ON and OFF, wave, or tap the shoulder of a deaf or hard of hearing person to alert him /her to an emergency.
 - b. Face a deaf person directly and speak clearly and naturally. He/she may be trying to read your lips.
 - c. Have a pad and pencil available so that you can attempt to communicate in writing. Print clearly.
3. Assist a blind person in an emergency as follows:

Assign a “buddy” to help the blind person evacuate according to the regular procedures.

LEGAL RESPONSIBILITY & DUTY ASSIGNMENTS

The Government Code of the State of California (Title 1, Division 4, Chapter 8, Section 3101) has defined the term “public employees” to include all persons employed by the state or any county, city, city and county, state agency or public district, excluding aliens legally employed. It also defines the term “disaster service worker” to include all public employees.

State of California, Government Code Title 1, Division 4, Chapter 8, Section 3100:

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, man-made, or war-caused emergencies which result in conditions of disaster or in extreme peril of life, property, and resources is of paramount state importance requiring the responsible efforts of public and private agencies and individual citizens. In furtherance of the exercise of the police power of the state in protection of its citizens and resources, **all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by superiors or by law.**

CIVILIAN EMERGENCY COMMAND POST

The Civilian Emergency Command Post, from which the superintendent /president will direct operations, will be dictated by safety considerations and the superintendent’s/president’s choice as any one of the following: Administration Building, Campus Public Safety Office, Library Plaza, or other location necessitated by the emergency situation.

LAW ENFORCEMENT EMERGENCY COMMAND POST

The Law Enforcement Emergency Command Post, from which the director of security (or designee in the absence of the director of security) will direct law enforcement operations, will be dictated by safety considerations and the superintendent’s / president’s choice as any one of the following:

Administration Building, Campus Public Safety Office, Library Plaza, or other location necessitated by the emergency situation.

ASSIGNMENT OF DUTIES

Every staff member has a responsibility for performing certain duties in times of emergency.

Specific assignments are outlined and additional assignments may be given via the chain of command.

The superintendent /president of the Antelope Valley Community College District is responsible for the control and welfare of its students. The superintendent /president (or designee in the absence of the superintendent /president) directs the college staff in the implementation of EMERGENCY

PROCEDURES and the assignment of duties as outlined. The superintendent /president is the overall commander of any and all operations on the campus during normal and emergency operations.

After the people present on campus have evacuated to an appropriate evacuation assembly area, the superintendent /president will instruct the assistant superintendents / vice presidents, director of security and director of public and governmental relations (public information officer) to meet him / her at the location of the Civilian Command Post where he /she will be briefed by them on their findings from their personnel after which

he/she will give them direction for further activities. He/she will brief the Board of Trustees as necessary and to the extent possible on the state of affairs as the situation permits.

The administrator on duty will direct the college staff in the implementation of EMERGENCY PROCEDURES and the assignment of duties as outlined until the superintendent/president or his or her designee assumes control of the emergency situation. The administrator on duty will be contacted immediately and apprised of the emergency situation by Campus Security and will, in turn, report this information directly to the superintendent /president or his or her designee and to the director of public and governmental relations (public information officer).

The assistant superintendents / vice presidents will instruct the deans and directors to meet

them at the location of the Civilian Emergency Command Post where the assistant superintendents / vice presidents will be briefed by their respective deans and directors of any students, staff members, and/or visitors whose presence was not accounted for at their evacuation assembly area and the names of students, staff members, and visitors whose presence was noted at other than their evacuation assembly area. The main objective will be to determine who may be trapped or injured so severely that they cannot reach an evacuation assembly area and require rescue. The assistant superintendents / vice presidents will give the deans and directors instructions for further activities.

Deans and directors will proceed to the evacuation assembly areas designated for their personnel

and confer with them to determine who may need rescue and the last known location(s) of the missing. The deans and directors will assign their personnel further activities which may include providing assistance to the injured, relocating groups of people, or responding to the Civilian Emergency Command Post to assist as necessary.

Faculty members, managers, and supervisors will escort their students, personnel, and visitors to their designated evacuation assembly areas and determine who did not arrive as well as seek medical attention for the injured and note any additional people who may be present in their evacuation assembly area. They will report this information and the last known location of the missing to their deans and directors. They will also report to their deans and directors other information they deem important such as hazards noted in their areas during their egress.

Community Emergency Response Team (CERT) trained personnel will report to the

Law Enforcement Emergency Command Post after completing any other duties outlined herein.

They may then be directed to perform a variety of activities including, but not limited to, the following:

1. Conduct search and rescue operations.
2. Evacuate and escort any remaining personnel from affected building(s).
3. Survey buildings for damage and re-entry.
4. Perform first aid.
5. Establish long-term care priorities.

Facilities Department personnel will be responsible for the use of emergency equipment, the handling of emergency supplies, and the safe use of available utilities. They will:

1. Survey the campus and report damage through their chain of command.
2. Assist in rescue operations as directed (examples: rig and operate lifting equipment and cutting torches to liberate victims trapped by or beneath structural components).
3. Assist in disaster fire suppression activities if trained and directed to do so.
4. Assist in controlling main shut-off valves for gas, water, and electricity.
5. Disburse emergency equipment as needed.

Clerical staff will help provide for the safety of essential school records and documents, operate telephones, and act as messengers and couriers when directed.

Cafeteria staff will make food stock and water available to campus emergency service providers whenever feeding becomes necessary during a disaster.

EMERGENCY EVACUATION ROUTES

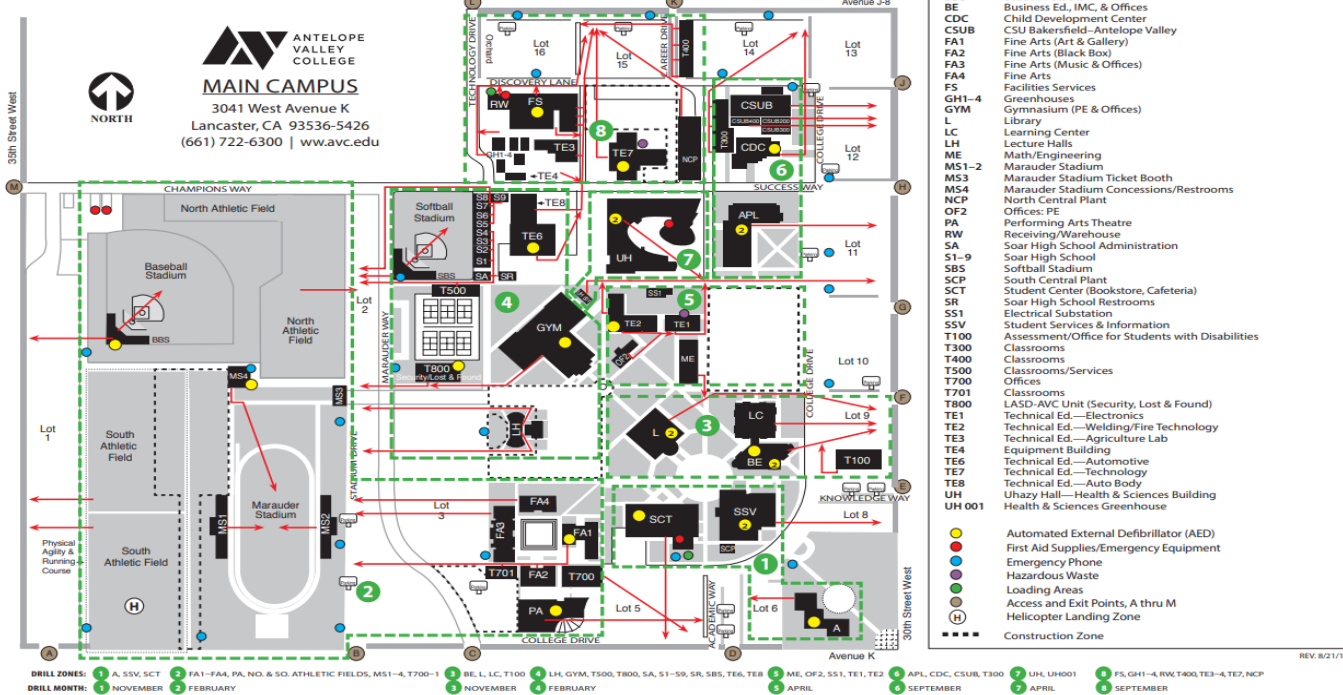
AREA EVACUATION MAP

NOTE: Evacuate your building via the shortest safest route to your building's evacuation assembly area.



MAIN CAMPUS

3041 West Avenue K
Lancaster, CA 93536-5426
(661) 722-6300 | www.avc.edu



LEGEND

A	Administration Bldg.
APL	Applied Arts, Allied Health, & Offices
BBS	Baseball Stadium
BE	Business Ed., IMC, & Offices
CDC	Child Development Center
CSUB	CSU Bakersfield-Antelope Valley
FA1	Fine Arts (Art & Gallery)
FA2	Fine Arts (Black Box)
FA3	Fine Arts (Music & Offices)
FA4	Fine Arts
F5	Facilities Services
GH1-4	Greenhouses
GYM	Gymnasium (PE & Offices)
L	Library
LC	Lecture Center
LH	Lecture Halls
ME	Math/Engineering
MS1-2	Marauder Stadium
MS3	Marauder Stadium Ticket Booth
MS4	Marauder Stadium Concessions/Restrooms
NCP	North Central Plant
OF2	Offices: PE
PA	Performing Arts Theatre
RW	Receiving/Warehouse
SA	Soar High School Administration
S1-9	Soar High School
SBS	Softball Stadium
SCP	South Central Plant
SCT	Student Center (Bookstore, Cafeteria)
SR	Soar High School Restrooms
SS1	Electrical Substation
SSV	Student Services & Information
T100	Assessment/Office for Students with Disabilities
T300	Classrooms
T400	Classrooms
T500	Classrooms/Services
T700	Offices
T701	Classrooms
T800	LASD-AVC Unit (Security, Lost & Found)
TE1	Technical Ed.—Electronics
TE2	Technical Ed.—Welding/Fire Technology
TE3	Technical Ed.—Agriculture Lab
TE4	Equipment Building
TE6	Technical Ed.—Automotive
TE7	Technical Ed.—Technology
TE8	Technical Ed.—Auto Body
UH	Uahzy Hall—Health & Sciences Building
UH 001	Health & Sciences Greenhouse
	Automated External Defibrillator (AED)
	First Aid Supplies/Emergency Equipment
	Emergency Phone
	Hazardous Waste
	Loading Areas
	Access and Exit Points, A thru M
	Helicopter Landing Zone
	Construction Zone

REV. 8/21/19

DRILL ZONES: 1 A, SSV, SCT 2 FA1-FA4, PA, NO. & SO. ATHLETIC FIELDS, MS1-4, T700-1 3 BE, L, LC, T100 4 LH, GYM, T500, T800, SA, S1-S9, SR, SBS, TE6, TE8 5 ME, OF2, SS1, TE1, TE2 6 APL, CDC, CSUB, T300 7 UH, UH001 8 F5, GH1-4, RW, T400, TE3-4, TE7, NCP
DRILL MONTH: 1 NOVEMBER 2 FEBRUARY 3 NOVEMBER 4 FEBRUARY 5 APRIL 6 SEPTEMBER 7 APRIL 8 SEPTEMBER

EMERGENCY SUPPLIES CHECKLIST

First Aid Supplies (kept in the SOAR office)

- a) Bandages
- b) Band-Aids
- c) Gauze
- d) Tape
- e) Icepacks
- f) Saline Solution
- g) Water
- h) Juice
- i) Snacks

All other emergency supplies are stored in a Conex box and with Sheriffs on AVC's campus and managed by the AVC Sheriff's Department (6399) and AVC's Risk Management (6033). Either should be notified in the case of an emergency.

SCHOOL CRIME ASSESSMENT DATA

SOAR Discipline Entries for 2021-2022

Grade Level	Number of Incidents	Title
9	0	
10	0	
11	0	
12	0	

COMPLIANCE

ACTIVITY	DATE
Law Enforcement Review	8/10/2022
School Site Safety Committee Review	9/19/2022 (SSC – 10/7/2022)
Board Approval	TBD
Post on SARC	TBD
Post on School Website	TBD

APPENDIX

A: Board Policies

BP/AR 0410: Non Discrimination in District Programs and Activities

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727638/0>

BP/ AR 0450: Comprehensive Safety Plan

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727649/0>

BP/ AR 1250: Visits to Schools

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727675/1>

BP/ AR 1310.1: Civility Policy

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727679/1>

BP/AR 3515.1: Crime Data Reporting

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727762/>

BP/ AR 3516: Emergencies and Disaster Preparedness Plan

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727764/>

BP/ AR 3516.3: Earthquake Emergency Procedure System

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727769/>

BP/AR 4119.11/4219.11/4319.11: Sexual Harassment

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727867/4>

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727868/4>

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727869/4>

BP/AR 4158/4258/4358: Employee Security

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727980/4>

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727981/4>

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727982/4>

BP/ AR 4158.1/ 4258.1/ 4358.1: Teacher Notification of Dangerous Students

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727986/>

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727987/>

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/727988/>

BP/ AR 5113.1: Chronic Absence and Truancy

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728074/5>

BP/AR 5131: Conduct

[http:// www.gamutonline.net/district/antelopevalley/DisplayPolicy/728106/5](http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728106/5)

BP/AR 5131.2: Bullying

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/764996/5>

BP/AR 5132: Dress and Grooming

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728124/5>

SPAR 5136: Gangs

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728124/5>

BP/ AR 5141.4: Child Abuse Reporting Procedures

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728142/5>

BP/AR 5145.12: Search and Seizure

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728159/5>

BP/AR 5145.7: Sexual Harassment

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728168/5>

BP/ AR 5145.9 Hate Motivated Behavior

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728171/5>

BPAR 6116: Classroom Interruptions

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728183/6>

BP/AR 6142.2: Recognition of Religious Beliefs and Customs

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728190/6>

BP/AR 6163.4: Student Use of Technology

<http://www.gamutonline.net/district/ antelopevalley/DisplayPolicy/728274/6>

E 5144.l(a): Minimum/Maximum Penalties Chart

<http://www.gamutonline.net/district/antelopevalley/DisplayPolicy/728152/5>

C: School Dress Code Policy

DRESS CODE

All students are expected to dress and groom appropriately, with an emphasis on modesty, decency, personal and public health. In essence, **DRESS FOR SUCCESS**. Students are also expected to maintain a high standard of personal hygiene.

1. All students are required to wear appropriate footwear for school. **No flip-flops.**
2. All shirts and tops must cover the midriff at all times. The following are examples of clothing that is unacceptable: tank tops, strapless, spaghetti straps, off the shoulder, cut out designs, low-cut shirts, bare back, sheer or mesh clothing that does not have an appropriate blouse or shirt underneath, etc.
3. All pants and shorts must fit at the waist. No sagging or low riding will be permitted. Clothing must cover undergarments when sitting, standing, or bending.
4. Only SOAR/AVC hats that are purchased in the AVC Student Store are acceptable and must be worn with the brim forward.
5. Hemline and slits on dresses, skirts, and shorts above mid-thigh are not acceptable.
6. Clothing and hair accessories that are unsafe and/or dangerous are not permitted (for example, hair-picks and combs, studded belts, chains, spikes, handcuffs, safety pins, needles, etc.).
7. Clothing or jewelry that depicts any “gang style” writing; illegal activity; sexually related or obscene gestures and material; tobacco; drugs; alcohol; or words, pictures, or phrases that depicts violence or intimidation may not be worn.
8. Any body piercing that presents a safety issue or major distraction will not be allowed, and must be removed or covered.
9. Any clothing or styles of dress that may be construed to provoke fear, violence, or intimidation, including gang-related attire, is not acceptable.

Minimum Penalties for Dress Code Violations

First Offense:	Warning
Second Offense:	Parent Contact (Saturday School Notice) – Student assigned to Saturday School.
Third Offense:	Parent Contact (Phone Call) – Referral to Administrator.
Fourth Offense:	Parent Contact (Phone Call) – Referral to Administrator. Possible placement to comprehensive high school alternative program for continued defiance of school rules.


GANG DRESS

1. Pants oversized at the waist are not allowed
2. Wearing pants below the waist line (sagging) is not allowed.
3. No gang-related jewelry, insignia, colors, paraphernalia, materials, apparel, clothing or attire may be worn or carried on campus or at school activities.
4. Belt buckles with any initials are prohibited.
5. Wearing an oversized belt with one end hanging down is prohibited.
6. Excessive color identities – red, blue, purple, green, or black is prohibited.
7. No gang-related hats, or other related head wear can be worn.
8. Bandannas, red or blue belts, red or blue shoelaces, or rags that commonly signify gang identity by style or color are prohibited.
9. Clothing jewelry, paraphernalia or material which is obscene, sexually explicit or which depicts or suggests sexually-related or obscene gestures, pictures, or wording or which promotes violence, the use/abuse of drugs, tobacco or alcohol may not be worn or carried on campus or at school activities.
10. Shorts extending below the knee when worn with over-the calf socks are prohibited. No pants can be worn with one leg up and one down.
11. No student may wear article of clothing jewelry, paraphernalia or accessories which pose a threat to the physical and/or emotional well-being and safety of the student or others on campus or at school activities.
12. Shirts buttoned at the top and unbuttoned at the bottom are prohibited.
13. Steel-toe combat style boots are prohibited.
14. Gang or tagger-crew writing on shoes, clothes, or body, backpacks or accessories is not permitted.
15. Sports jerseys, other than school jerseys, will not be allowed.
16. Clothing or articles of clothing (including, but not limited to gloves, bandannas, shoestrings, wristbands, jewelry) which are likely to provoke others to acts of violence or which are likely to cause others to be intimidated by fear of violence may not be worn on campus or at any school activity.

D: School Site Safety Plan Check List

SOAR High School – October 7, 2022

	DESCRIPTION OF CALIFORNIA ED CODE ITEM	IN PLAN	NEEDS	COMMENTS
	32282 (a) <i>The comprehensive school safety plan shall include, but not be limited to the following:</i>			
1	School Info - Name of School, District, principal, address, phone number, email. Public Meeting Date/Location. Law Enforcement Review. Mission Statement, Table of Contents	X		
2	Date reviewed and approved by Site Council. List of committee member's names/titles: Principal/designee, teacher rep, classified rep, Parent of attending student, Law Enforcement rep, Student Rep. May include other community member or other desired member/s.	X		
3	Assessment of the current status of school crime committed on school campuses and at school-related functions. California Healthy Kids Survey (CHKS), staff climate with student and parent surveys. Student attendance, referrals, discipline and expulsions. Crime Data. Threat, Risk, Hazard and Vulnerability Assessment.	X		
4	Identifying appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, which shall include the development of all of the following:	X		
5	Child abuse reporting procedures consistent with Article 2.5(commencing with Section 11164) of Title 1 of Part 4 of the Penal Code. Sexual Harassment Policy. A Discrimination and Harassment policy consistent with the prohibition against discrimination contained in Chapter 2 (commencing with Section 200) of Part 1. Procedures adopted under the Safe and Drug Free Schools Act. Hate crime policies and reporting procedures pursuant to Chapter 1.2 (commencing with Section 628) of Title 15 of Part 1 of the Penal Code. Bullying prevention Policies and Procedures.	X		
6	Disaster procedures, routine and emergency, including adaptations for pupils with disabilities in accordance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.). The disaster procedures shall also include, but not be limited to both of the following:	X		
7	Establishing an earthquake emergency procedure system in every public school building having an occupant capacity of 50 or more pupils or more than one classroom. A district or county office may work with the California Emergency Management Agency and the Seismic Safety Commission to develop and establish the earthquake emergency procedure system. The system shall include, but not be limited to, all of the following:	X		
8	A school building disaster plan, ready for implementation at any time, for maintaining the safety and care of pupils and staff. A drop procedure whereby each pupil and staff member takes cover under a table or desk, dropping to his or her knees, with the head protected by the arms, and the back to the windows. A drop procedure practice shall be held at least once each school quarter in elementary schools and at least once a semester in secondary schools	X		
9	Protective measures to be taken before, during, and following an earthquake. A program to ensure that pupils and both the certificated and classified staff are aware of, and properly trained in, the earthquake emergency procedure system.	X		

10	Establishing a procedure to allow a public agency , including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The district or county office shall cooperate with the public agency in furnishing and maintaining the services as the district or county office may deem necessary to meet the needs of the community.	X		
11	Policies pursuant to subdivision (d) of Section 48915 for pupils who committed an act listed in subdivision (c) of Section 48915 and other school-designated serious acts which would lead to suspension, expulsion, or mandatory expulsion recommendations pursuant to Article 1 (commencing with Section 48900) of Chapter 6 of Part 27.	X		
12	Procedures to notify teachers of dangerous pupils pursuant to Section 49079.	X		
13	The provisions of any schoolwide dress code , pursuant to Section 35183, that prohibits pupils from wearing "gang-related apparel," if the school has adopted that type of a dress code. For those purposes, the comprehensive school safety plan shall define "gang-related apparel." The definition shall be limited to apparel that, if worn or displayed on a school campus, reasonably could be determined to threaten the health and safety of the school environment. Any schoolwide dress code established pursuant to this section and Section 35183 shall be enforced on the school campus and at any school-sponsored activity by the principal of the school or the person designated by the principal. For the purposes of this paragraph, "gang-related apparel" shall not be considered a protected form of speech pursuant to Section 48950.	X		
14	Procedures for safe ingress and egress of pupils, parents, and school employees to and from school.	X		
15	A safe and orderly environment conducive to learning at the school. Including the <i>social climate</i> (people and programs) AND the <i>physical environment</i> (place).	X		
16	The rules and procedures on school discipline adopted pursuant to Sections 35291 and 35291.5.	X		
17	Grants to assist schools in implementing their comprehensive school safety plan shall be made available through the partnership as authorized by Section 32285.	X		
18	The comprehensive school safety plan may be evaluated and amended, as needed, by the school safety planning committee, but shall be evaluated at least once a year, to ensure that the comprehensive school safety plan is properly implemented. An updated file of all safety-related plans and materials shall be readily available for inspection by the public. All Site Plans may be viewed by the public at the AVUHSD website: www.avdistrict.org	X		
19	Each school shall adopt its comprehensive school safety plan by March 1, 2000, and shall review and update its plan by March 1, every year thereafter. AVUHSD Board of Trustees will approve plans prior to March 1. See agenda approval date at https://www.boarddocs.com/ca/avuhsd/Board.nsf .	X		
20	Commencing in July 2000, and every July thereafter, each school shall report on the status of its school safety plan, including a description of its key elements in the annual school accountability report card prepared pursuant to Sections 33126 and 35256	X		
21	Completed Checklist and a Copy of the full California Ed Code Section re: School Site Safety Plan	X		
	Principal Approved:	Wendi Johnston		
	Date:	10/7/2022		

CALIFORNIA EDUCATION CODE FOR STUDENT DISCIPLINE

Students who display inappropriate behavior may be subject to suspension as outlined in the California State Education Code 48900 and 48915. A student may be suspended or expelled for acts which are related to school activity or attendance while on the school grounds, while going to or coming from school, during the lunch period whether on or off campus, and during or while going to or coming from a school sponsored activity.

EDUCATION CODE, SECTION 48900:

A student who has committed the following acts is subject to discipline by suspension or expulsion:

- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (a)(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.
- (r) Engaged in an act of bullying, including, but not limited to, bullying
Committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- (s) A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following.
 - (1) While on school grounds.
 - (2) While going to or coming from school.
 - (3) During the lunch period whether on or off the campus.
 - (4) During, or while going to or coming from, a school sponsored activity.
- (t) A pupil who aids or abets, as defined in Sec. 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

EDUCATION CODE 48900.2: SEXUAL HARASSMENT:

In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5.

For the purpose of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive education environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive. (Add. Stats. 1992, Ch. 909).

EDUCATION CODE 48900.3: HATE VIOLENCE:

In addition to the reasons specified in Sections 48900 and 48900.2 a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence.

EDUCATION CODE 48900.4: HARASSMENT, THREATS, OR INTIMIDATION:

In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class-work, creating an intimidating or hostile educational environment.

A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school sponsored activity.

It is the intent of the Legislature that alternatives to suspensions or expulsion be imposed against any pupil who is truant, tardy, or otherwise absent from school activities.

EDUCATION CODE 48900.5: REQUIRED OTHER MEANS OF CORRECTION/EXCEPTIONS:

"At the very minimum...students who are threatened with removal from school, depriving them of the fundamental right to a publicly financed education, are entitled to notice of the grounds for the removal and an opportunity to be heard."
(Goss v. Lopez)

Suspension shall be imposed only when other means of correction fail to bring about proper conduct. However, a pupil, including an individual with exceptional needs as defined in Section 56026, may be suspended for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process.

EDUCATION CODE 48900.6: DISCIPLINARY ACTION/COMMUNITY SERVICE:

Instead of disciplinary action prescribed by this article, the principal of a school, the principal's designee, or the superintendent of schools, or the governing board, may require a pupil to perform community service on school grounds during non-school hours. For the purposes of this section "community service" may include, but is not limited to, work performed on school grounds in the areas of outdoor beautification, campus betterment, and teacher or peer assistance programs. This section shall not apply to instance where suspension or expulsion is required by this article. (Add. Stats. 1995, Ch. 972).

EDUCATION CODE 48900.7: SUSPENSION OR EXPULSION FOR TERRORISTIC THREATS:

- (a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both.
- (b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in

which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family. (Add. Stats. 1997, Ch. 405)

EDUCATION CODE 48900.8: SUSPENSION, EXPULSION, PARENT NOTIFICATION AND STATE DEPARTMENT OF EDUCATION REPORT:

For purposes of notification to parents, and for the reporting of expulsion or suspension offenses to the State Department of Education, each school district shall specifically identify, by offense committed, in all appropriate official records of a pupil each suspension or expulsion of that pupil for the commission of any of the offenses set forth in subdivisions (a) to (o), inclusive, of subdivision (a) of, or paragraphs (1) to (4), inclusive of subdivision (c) of, Section 48915. (Add Stats. 1997, Ch637).

EDUCATION CODE SECTION 48915:

- (a) **Mandatory Recommendations, Permissive Expulsions:** Except as provided in subdivisions (c) and (e) the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that expulsion is inappropriate, due to the particular circumstance:
 - (1) Causing serious physical injury to another person, except in self defense.
 - (2) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
 - (3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 1053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis. (For second offense, any amount, expulsion recommendation is mandatory. (AR 5131.6)
 - (4) Robbery or extortion.
 - (5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.
- (b) **Dual finding required for 48915(a) and 48900(a), (b), (c), (d) and (e):** Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil committed an act listed in subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of section 48900. A decision to expel shall be based on a finding of one or both of the following:
 - (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
 - (2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.
- (c) **Mandatory Expulsions (one year from date of expulsion):** Principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:
 - (1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a fire arm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
 - (2) Brandishing a knife at another person. As used in this section, "knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade longer than 3 ½ inches, a folding knife with a blade (any size) that locks into place, or a razor with an unguarded blade.
 - (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code. (any amount)
 - (4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
 - (5) Possession of an explosive.